

REGULAR MEETING
TOWN OF DAYTON
WEDNESDAY, JUNE 10, 2020
7:00 P.M.

- PRESENT: Angie Mardino-Miller, Supervisor, Bruce Drajem, Dennis Ackley, Paul Luce, Jake Hansen-Ivett Town Council, Ruth Bennett, Town Clerk, Tom Chupa, Highway Superintendent, Stephen Raiport, John Grennell, Attorney, Lee Ellis, Baliff
- CALL TO ORDER: Supervisor Mardino-Miller called the meeting to order at 7:00 p.m. All stood and said the Pledge to the Flag.
- Due to the Governor's executive order 202.1, we can allow a limited number of the public to attend our meeting this evening, hopefully by next month the COVID-19 is manageable enough that will have changed.
- MINUTES: Clerk Bennett gave each member of the Board a copy of the minutes to be read before the meeting. A motion to accept the minutes was made by Councilman Hansen-Ivett, seconded by Councilman Ackley. A vote was taken on the motion, Carried.
- HIGHWAY: Highway Superintendent Chupa reported that they have been mowing roadsides, cutting brush, and started to black top. We cleaned beaver pond on Gabel Street and unplugged Bentley Road pipe. We put 46 loads of millings on White Road and 20 loads on half of Potato Hill. We are having problems with the one ton with the transmission and starting, it's over to the shop getting fixed now. We have been told we are going to get CHIPS money but only about 20%. Superintendent Chupa asked for an executive session regarding and employee.
- EXECUTIVE SESSION: A motion was made by Councilman Ackley, seconded by Councilman Luce to go into executive session at 7:45 p.m. to discuss a highway employee. A vote was taken on the motion. Carried. A motion was made by Councilman Ackley, seconded by Councilman Hansen-Ivett to return to regular Board meeting at 8:05 p.m. No action was taken. A vote was taken on the motion. Carried.
- CLERK: Clerk Bennett reported the Court heard 7 Vehicle & Traffic and 1 Town Law cases for a total of 8 cases and collected \$343.
- Clerk Bennett gave the final tax collector's report for 2020.
- Barbara Skaarup from NYSORPTS sent an email that on June 5, 2020 they established a final 2020 equalization rate for the Town of Dayton at 100%.
- Clerk Bennett also received an email from NYS Archives that they are revising and consolidating its local government records retention and disposition schedules and issuing a single, comprehensive retention schedule for all types of local governments on August 1, 2020. Local governments must adopt the LGS-1 prior to using it, even if they adopted and have been using the CO-2, MU-1, or ED-1 Schedules. Local government records may not be legally destroyed after the end of 2020 unless the LGS-1 is formally adopted.
- RESOLUTION #1: A motion was made by Councilman Luce, seconded by Councilman Hansen-Ivett to adopt the LGS-1 records retention schedule. A roll call vote was taken on the motion, Councilman Luce-aye, Councilman Hansen-Ivett-aye, Councilman Ackley-aye, Councilman Drajem-aye.
- ASSESSOR: The 2020 tentative roll was filed on May 1, the roll is available on the County's website at: <https://www.cattco.org/assessment-rolls>, corresponded with several property owners about their assessments, tax bills, and exemptions. We added no property transfers for the month of May, these cannot be added until July 1. Grievance day was June 3, more information to come in my June report. Please see below for a message from Real Property Director, Daniel Martonis.

We wanted to give you an update on the opening of the County building for phase 2. We have been tasked with making sure that our offices are Covid-19 compliant, that means the installation of Plexiglas barriers between the public and the employees, signage so that the public understands what they need to do, cleaning schedules, etc., we are in the process of setting this up. This means that your taxpayers will continue to have a place to go if they wish to have that face-to-face meeting. We will continue to inform all of the property owners of the ways they can get a hold of their assessor; which is through email, phone, and coming into the Little Valley offices Monday through Friday, 8 a.m.-5p.m.

We will be ready to return to your Town hall when you deem it necessary. If that is a month from now, or not until a vaccine is created, we will leave that decision up to you. In the meantime, we will continue to have all of the above avenues open for the taxpayer. Thank you for your continued support and help throughout this pandemic. A motion was made by Councilman Ackely, seconded by Councilman Drajem to accept the reports as given. A vote was taken on the motion, Carried.

ATTORNEY:

The attorney said issues have been brought to his attention about access to the German-Markham Cemetery regarding the blocking of the driveway in and out to the cemetery. I have received a file of the deeds and there is only one which mentions an easement. I went to the abstract company and they have nothing, I have talked to the assessors about the cemetery being landlocked and I was told there is no landlocked parcels in the Town. When the school was there, there was access, however, when it was divided there was no easement put in the deed now there is no access to maintain the cemetery. There has been access to the Cemetery since 1874 until recently when Steve Crisanti purchased the property, and there are no documents for access across the Crisanti property. There is a possibility to convince Mr. Crisanti to allow an easement by necessity or go to Supreme Court. A motion was made by Councilman Luce, seconded by Councilman Hansen-Ivett to have the attorney to write Mr. Crisanti a letter.

SUPERVISOR:

Supervisor Angie Mardino-Miller asked for a motion to adopt the Comprehensive Emergency Plan. A motion was made by Councilman Ackley, seconded by Councilman Drajem. A vote was taken on the motion, Carried.

Supervisor Mardino-Miller asked for a motion to transfer \$4,085 from DA5142.1 to DA5130.4. A motion was made by Councilman Drajem, seconded by Councilman Ackley. A vote was taken on the motion, Carried.

She then asked for a motion to increase the General Fund Outside Village 2020 expenditure budget by \$3,960, this will increase funds B3989.1 by \$1,460 and B3989.4 by \$2,500 and decrease appropriated fund balance by \$3,960. A motion was made by Hansen-Ivett, seconded by Councilman Drajem. A vote was taken on the motion, Carried.

We need two people for the Zoning Board of Appeals and one for the Board of Assessment Review.

There were no questions from the public email or otherwise.

DISASTER COOD:

Disaster Coordinator Raiport reported that Code Red is up and running, I will send a text message to see how many will come back-dead or whatever.

CEO:

CEO Watson wrote a letter to the Board and Citizens regarding Code Enforcement Management and Job Description.

BILLS:

A motion was made by Councilman Drajem, seconded by Councilman Ackley to pay General Funds claims #71-83 in the amount of \$2,302.19 as set forth in Abstract #6, dated June 10, 2020, Highway Fund claims #84-87, in the amount of \$1,311.29 as set forth in Abstract #6 dated June 10, 2020. A vote was taken on the motion, Carried

The Town Clerk and Supervisor reports for May, 2020 was received by the Board.

ADJOURN:

A motion to adjourn was made by Councilman Drajem, seconded by Councilman Luce, at 8:07 p.m., Carried. The next meeting will be July 8, 2020 at 7 p.m.

Respectively submitted,

Ruth Bennett, Town Clerk