

REGULAR MEETING
TOWN OF DAYTON
WEDNESDAY, APRIL 8, 2020
7:00 P.M.

- PRESENT: Angie Mardino-Miller, Supervisor, Bruce Drajem, Dennis Ackley, Paul Luce, Jake Hansen-Ivett Town Council, Ruth Bennett, Town Clerk, Tom Chupa, Highway Superintendent, Stephen Raiport, John Grennell, Attorney by phone
- CALL TO ORDER: Supervisor Mardino-Miller called the meeting to order at 7:00 p.m. All stood and said the Pledge to the Flag.
- She then asked for a moment of silence in memory of Norma Pine, who passed away on April 8, 2020, and was a dedicated member of this community, as well as a member of the Board of Assessment Review and a 50 year member of the Dayton Volunteer Fire Company.
- Due to the Governor's executive order 202.1, we cannot allow the public to attend our meeting this evening, hopefully by next month the COVID-19 is manageable enough that will have changed.
- MINUTES: Clerk Bennett gave each member of the Board a copy of the minutes to be read before the meeting. A motion to accept the minutes was made by Councilman Ackley, seconded by Councilman Hansen-Ivett. A vote was taken on the motion, Carried.
- HIGHWAY: Highway Superintendent Chupa reported that the brush chopper head broke and needs \$1,200 worth of repair.
- We knew because of the Governor's executive orders we had to size down, even though we are essential workers, at Rich Bouge's request, we laid him off. The Supervisor says we will continue to pay his health insurance through the pandemic. He has been laid off beginning March 18, he has been in regular contact with the highway department and the Supervisor, the other two highway workers continue to work while staying socially distant.
- We are still spending a great deal of time repairing equipment, patched White Road again and graded it, as well as Hall Road, cleaned up shoulders, cut brush and trees, and also broomed the road intersections again.
- I would like Board approval to buy a trailer for the lawn mower and to haul pipe and materials. It will cost about \$3500 for a dual wheel utility trailer. A motion was made by Councilman Ackley, seconded by Councilman Luce to buy a trailer to haul mowers, pipe and materials. A vote was taken on the motion, Carried.
- CLERK: Clerk Bennett reported the Court heard 11 Vehicle and Traffic and 5 Town Law for a total of 16 cases and collected \$475.00.
- Read letter from Cattaraugus County looking for a County Planning Board member.
- There will be a free rabies clinic on Saturday, May 2, 2020 from 9 a.m. to noon at the County DPW garage in Little Valley.
- Tax Collector received \$83,806.26 in taxes, \$1,676.12 in penalty, and \$136 late fee.
- DCO Hagner's report for January, she gave three notices to get dog license, and wrote eighteen tickets for expired licenses, February was quiet, March gave warning to get licenses for three dogs and two tickets for dogs running at large, aggressive behavior and no license.
- Read letters of resignation from Stacey and Stephen Raiport.

ASSESSOR: March report for February stated that 193 data mailers have been returned, field work and valuation will be completed before the end of March, assessment

disclosure notices, which give new assessed values and estimated taxes, will be sent to all property owners once valuation has been completed, this notice will also provide more information about the informal meeting property owners can attend to discuss new assessments with assessing staff. There will be one evening meeting in Dayton, if property owners are unable to attend that meeting they can meet with someone in the assessing office Monday through Friday from 8 a.m. to 5 p.m. until late April. The exact dates and times will be included on this notice, there were six property transfers for the month of January.

ATTORNEY: The attorney suggested the motions be contingent on the Village accepting the Code Red Plan and the Emergency Management Plan.

The Emergency Management Plan and Red Code Plan I have received, they both seem all encompassing. Steve asked that when you can look them over then you can return them to Steve to be brought before the Board for their approval.

SUPERVISOR: Supervisor Angie Mardino-Miller asked the Board to approve the contract with Bahgat & Laurito-Bahgat for bookkeeping services. A motion was made by Councilman Ackley, seconded by Councilman Hansen-Ivett to approve the contract with Bahgat & Laurito-Bahgat for the coming year. A vote was taken on the motion, Carried.

A motion was made by Councilman Drajem, seconded by Councilman Luce to increase the general fund A3021 State Aid and A1110.2 Justice Equipment by \$1,947 received from the JCAP Grant, and increase the Highway Fund expenditure DA2680 insurance recoveries and DA5130.2 Machinery-equipment by \$7,999 received from insurance for plow damage.

As America is working together to stop COVID-19, I realized we need to take another step forward to protect the Town residents—there is a great need for an Emergency Preparedness/Disaster Coordinator for the Town. So I called a man who already had the education, knowledge and decades of experience to do the job. Once I was assured that he would take the job I then called the Mayor Scott Kerr from South Dayton and we agreed that we would bring this issue to each Board at their respective meetings tonight. We also discussed that if both the Town and Village Boards agreed to this we will share the cost of \$2,500 to each entity which will include the code red phone service and to pay the Emergency Preparedness/Disaster Coordinator. I have asked Steve Raiport to joins us tonight to speak, but before he speaks I want to reiterate that Steve has already done a lot of work for the Town. He has put together a first draft for a comprehensive emergency management, and emergency preparedness plan, which has been sent to John Grennell, Town Attorney for his legal input.

Steve introduced himself to the Board and then enumerated his history from graduation, college and all that he has done from then to now. He discussed the Emergency Management Plan and explained how the Code Red System worked. He also discussed the reimbursement for anything that arises in the current COVID-19 that is also covered under the County Disaster Plan.

Supervisor Mardino-Miller then asked for a motion to appoint Steve to this position. A motion was made by Councilman Ackley, seconded by Councilman Drajem to appoint Stephen Raiport as the Emergency Management Coordinator contingent on the Village Board okaying the appointment. A roll call vote was taken on the motion, Ackley-aye, Drajem-aye, Hansen-Ivett- aye, Luce-aye.

A motion was made by Councilman Ackley, seconded by Councilman Drajem to opt into the Code Red System contingent on the Village Board okaying the Code Red System. A roll call vote was taken on the motion-Ackley-aye, Drajem-aye,

Hansen-Ivett-aye, Luce-aye.

Councilman Luce said he called Spectrum about internet and it is still not available but will be within twelve months, however, he said he has never seen this so it very promising because he never sees that.

A reminder that we need a couple of people on the Board of Assessment Review.

BILLS:

A motion was made by Councilman Ackley, seconded by Councilman Hansen-Ivett to pay General Funds claims #50-59 in the amount of \$17,260.21 as set forth in Abstract #4, dated April 8, 2020, Highway Fund claims #50-68, in the amount of \$15,856.19 as set forth in Abstract #4 dated April 8, 2020. A vote was taken on the motion, Carried.

The Clerk reminded the Board that those people who are in the retirement system need to keep a three month calendar and when they are finished give it to the Clerk.

The Town Clerk and Supervisor reports for March, 2020 was received by the Board.

ADJOURN:

A motion to adjourn was made by Councilman Hansen-Ivett, seconded by Councilman Ackley, at 7:45 p.m., Carried. The next meeting will be May 13, 2020 at 7 p.m.

Respectively submitted,

Ruth Bennett, Town Clerk